

Parish Of Alfrick And Lulsley

Minutes of the Annual Meeting of the Council held on Tuesday 16th May 2006 at 7.30pm in the Village Hall, Alfrick.

Present:

Cllr Mrs C Williams, Chairman.

Mesdames; Cllrs Mrs S Tolley, S Young (District Councillor).

Messrs; P Attwood, P Brown, P Gilbert, R Jackson, P Tebbit, C Smith (County Councillor), G M Brewin (Clerk).

Apologies: G Lowe, S Clarke, J Guise (District Councillor), D Fowler (Parish Tree Warden).

Visitors: Two parishioners.

Public Question Time prior to the formal meeting:

The development at Hill Orchard, Lulsley was raised again. Parishioners urged the council to raise the fact of non-compliance with previous Planning Approvals regarding the colour of, and windows in, the garage. In addition the dimensions of the house were outside the dimensions shown on the approved plans. There was general concern that plans submitted for planning approval often did not have major and overall dimensions stated leaving size to be judged by reference to the plan scale which can be distorted in the copying process. The clerk was asked to write to the Head of MHDC Planning Services expressing the council's and residents' concerns over this development and the manner in which planning approval and retrospective applications are administered.

The formal meeting began at 7.55pm.

1. To accept nominations and appoint a Chairman

Cllr P Gilbert nominated Cllr Mrs C Williams. There were no other nominations.

In accepting the nomination Mrs Williams thanked the members and clerk for their support over the past year.

2. Signing of Declaration of Acceptance by the Chairman

Cllr Mrs C Williams signed the Declaration of Acceptance of Office. (see appendix - a)

3. Apologies for Absence and Members Declarations of Interest.

The apologies for absence from Cllrs G Lowe and Mrs S Clarke were accepted. There were no declarations of interest in agenda items.

4. To accept nominations and appoint a Vice-Chairman

Cllr R Jackson was nominated and accepted the appointment as Vice-Chairman.

5. Appoint councillors to committees etc; -

- a) Informal Housing Group and confirm terms of reference, (circulated in advance)
Cllrs R Jackson, P Gilbert, P Brown, G Lowe, P Tebbit, proposed. Agreed. (Terms of Reference, appendix - b)
- b) Sphere Bus Committee.
Cllrs Mrs C Williams, P Attwood, proposed. Agreed.
- c) Designate consultees on Planning Matters.
Applications in Alfrick; Cllrs Mrs S Clarke, R Jackson; Alfrick Pound and Old Storridge, Cllr Mrs S Tolley, G Lowe; Lulsley, Cllrs Mrs C Williams, P Brown, proposed. Agreed.

6. Appoint representatives to external organisations:

- a) Village Hall Committee; Cllr R Jackson was proposed. Agreed.
- b) 2 representatives to serve on the WCALC Area Meeting. Cllr Mrs S Tolley was proposed. Agreed.
- c) Alfrick Charities Trustees; G M Brewin, P Brown, P Gilbert, L Higginson. Proposed. Agreed.

7. Confirm the minutes of the monthly meeting held 27th April 2006 and circulated in advance.

The minutes of the meeting on Thursday 27th April 2006 circulated in advance were approved as a correct record and signed by the chairman.

8. Clerk's report on actions from previous meetings.

The clerk reported that he had paid the npower electricity account - £16.13 for Street Lighting under the Financial Regulations Delegation Procedure. No correspondence had been received from the Parochial Church Council regarding the Churchyard Path and this had therefore been left off the agenda,

9. Financial Matters

- a) Confirm Annual Accounts and Statement of Assurance to the External Auditor circulated in advance, Agreed
- b) Confirm payment to; L Cotterill - Internal Audit, £50+vat, Agreed
- c) Confirm payment to Norman Long Printers Ltd. - Parish Plan, £1160.72, Agreed

10. Scheme for delegation to the clerk (Information circulated in advance)

The clerk explained that of the two schemes circulated the first was substantially as before but with the anomaly relating to the Vice Chairman corrected and the Advisory Finance Group redefined. The second removed the process of delegation on ordinary matters requiring the calling of an extra-ordinary meeting instead. After a considered discussion it was agreed to adopt the first alternative. (see appendix - c)

11. Correspondence & Publications Received - see overleaf

The clerk reported a donation to the council from the Smith family and others of £260 in memory of their son Jeremy who died tragically young earlier this year. The gift is to be used on equipment for the Playing Field or similar to promote his memory. He had written to Mrs M Smith on behalf of the council thanking her for the donation and expressing the council's sympathy at this sad time. He drew members' attention to the following items;

Wells Masonry; Quotation- Memorial Cleaning

At £1175 this was outside the council's budget for the year even with the donation offered by the Horticultural Show committee. He would advise the committee accordingly.

ODPM; Discussion Paper Local Authority Bylaws

This was a useful paper but generally beyond the scope of this council.

WCC Footpaths; Partnership Scheme 2006

In consultation with the Parish Paths Warden Cllr G Lowe he would complete this which would allocate the funds currently held by the council to this year's projects.

WCALC; Newsletter - May 2006 - For distribution to councillors.

MH-AONB; Committee Meeting Agenda 19/5/06 etc - Cllr P Tebbit would review.

12. Reports from Parish Plan Portfolio Holders.

Cllr Mrs S Tolley reported on the 'Young People' Project. In conjunction with parishioners and the Village Hall Committee she was researching the possibility of a 'Play Area' and additionally a dedicated room for teenagers. Cllr C Smith advised that contact should be made with MHDC Cultural Services Manager Amanda Smith who could advise on funding possibilities.

13. Items for the next meeting

None

14. Confirm the date of the next meeting – 27th June 2006 at 7.30pm, Alfrick Village Hall.

Cllr C Smith asked the clerk if it would be possible to co-ordinate the meetings of the local councils to avoid two or more on the same date. The clerk will consult other clerks to resolve this.

The meeting closed at 9.33pm

C.H. Williams 27.06.06

Chairman...

Other Items;

Cllr R Jackson had completed the consultations with those close to the new Leigh Road developments and he would pass these on to the clerk for a formal response to MHDC Planning Services request for comments.